

The City Council of the City of Mattoon held a regular meeting in the City Hall Council Chambers on April 21, 2015.

Mayor Gover presided and called the meeting to order at 6:30 p.m.

Mayor Gover led the Pledge of Allegiance.

The following members of the Council answered roll call physically present: YEA Commissioner Dave Cox, YEA Commissioner Sandra Graven, YEA Commissioner Rick Hall, YEA Commissioner Preston Owen, and YEA Mayor Tim Gover.

Also physically present were City personnel: City Administrator Kyle Gill, City Attorney Janett Winter-Black, Finance Director/Treasurer Beth Wright, Public Works Director Dean Barber, Fire Chief Tony Nichols, Police Chief Jeff Branson, and City Clerk Susan O'Brien.

### **CONSENT AGENDA**

Mayor Gover seconded by Commissioner Hall moved to approve the consent agenda consisting of minutes of the regular meeting April 7, and bills and payroll for the first half of April, 2015.

#### **Bills and Payrolls for the first half of April, 2015**

	<b><u>General Fund</u></b>		
Payroll		\$	253,749.88
Bills		\$	<u>212,292.46</u>
	Total	\$	466,042.34
	<b><u>Hotel Tax Administration</u></b>		
Payroll		\$	2,599.04
Bills		\$	<u>17,120.89</u>
	Total	\$	19,719.93
	<b><u>Arts Council</u></b>		
Bills		\$	<u>15.98</u>
	Total	\$	15.98
	<b><u>Insurance &amp; Tort Fund</u></b>		
Bills		\$	<u>6,509.26</u>
	Total	\$	6,509.26
	<b><u>Midtown TIF</u></b>		
Bills		\$	<u>23,275.00</u>
	Total	\$	23,275.00
	<b><u>Capital Project</u></b>		
Bills		\$	<u>95,692.93</u>
	Total	\$	95,692.93
	<b><u>Broadway East Bus Dist</u></b>		
Bills		\$	<u>90,836.28</u>
	Total	\$	90,836.28
	<b><u>Water Fund</u></b>		
Payroll		\$	29,981.84
Bills		\$	<u>37,632.68</u>
	Total	\$	67,614.52

	<b><u>Sewer Fund</u></b>		
Payroll		\$	42,323.88
Bills		\$	<u>42,825.64</u>
	Total	\$	85,149.52
	<b><u>Heath Insurance Fund</u></b>		
Bills		\$	<u>183,849.56</u>
	Total	\$	183,849.56
	<b><u>Motor Fuel Tax Fund</u></b>		
Bills		\$	<u>57,462.45</u>
	Total	\$	57,462.45

Mayor Gover opened the floor for comments/ discussion with no response.

Mayor Gover declared the motion to approve the consent agenda carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

**PRESENTATIONS, PETITIONS AND COMMUNICATIONS**

Mayor Gover opened the floor for Public questions or comments. Mr. Harold Burwell readdressed his request for fencing the bike/walk path to prevent vehicles from driving down the bike/walk path. Commissioner Cox stated he would look into it again this year. Chief Branson stated the situation was reviewed last year and warranted no action, but would review the situation again this year.

Mr. Tim Salsbury of Coon Tree Service addressed the Council with a request for the City to enforce the ordinance regarding those with no tree certification with the City. Director Barber explained past actions; and noted with passage of the new proposed ordinance, enforcement would be stepped up with letters notifying each business.

**NEW BUSINESS**

Commissioner Graven seconded by Commissioner Cox moved to adopt Ordinance No. 2015-5376, amending Section 35.01 (C) Public Works of the municipal code of ordinances to establish yard waste fees for private contractors.

**CITY OF MATTOON, ILLINOIS  
ORDINANCE NO. 2015-5376**

**AN ORDINANCE AMENDING THE FEE SCHEDULE FOR THE  
YARD WASTE FACILITY**

**WHEREAS**, the City of Mattoon operates a Yard Waste Facility at the intersection of Logan Street and Shelby Avenue; and

**WHEREAS**, access to the Yard Waste Facility is free to the residents of the City of Mattoon; and

**WHEREAS**, dumping fees were established by Council Decision Request 2004-331 for private contractors; and

**WHEREAS**, the corporate authorities of the City of Mattoon deem it to be in the interest of the public health, safety, and welfare of the residents of the City of Mattoon to amend the City Code to provide for the regulation of yard waste fees for private contractors; and

**WHEREAS**, it is desired to codify the existing fees for purposes of enforcement and to add a yearly dump fee.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MATTOON, ILLINOIS** that

**Section 1. Recitals.** The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

**Section 2. Amendments.** Section 35.01(C)) of Chapter 35 of the Code of Ordinances of the City of Mattoon is hereby modified by the addition of the following:

**§35.01(C) Public Works ~~reserved~~**

<b>Yard Waste Facility Fees for Private Contractors</b>	
Annual Pass	\$500 / Year
Pick-Up Truck	\$10 / Load
Single Axle Dumpbody Truck	\$40 / Load
Bucket Truck	\$60 / Load
Tandem Axle Dumpbody Truck	\$80 / Load
Semi Trailer	\$150 / Load
Trailers will be charged as the nearest conventional load size equivalent listed above.	

**Section 3.** This ordinance shall be effective upon the day of its adoption and approval by the City Council. The Clerk is hereby directed to publish this Ordinance in pamphlet form.

Upon motion by Commissioner Graven, seconded by Commissioner Cox, adopted this 21<sup>st</sup> day of April, 2015, by a roll call vote, as follows:

AYES (Names): Commissioner Cox, Commissioner Graven,  
Commissioner Hall, Commissioner Owen,  
Mayor Gover

NAYS (Names): None

ABSENT (Names): None

Approved this 21<sup>st</sup> day of April, 2015.

/s/ Timothy D. Gover  
Timothy D. Gover, Mayor  
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/ Susan J. O'Brien  
Susan J. O'Brien, City Clerk

/s/ Janett S. Winter-Black  
Janett S. Winter-Black, City Attorney

Recorded in the Municipality's Records on April 21, 2015.

Mayor Gover opened the floor for comments/discussion/questions with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Owen seconded by Commissioner Hall moved to approve Council Decision Request 2015-1596, approving amendments to the budget for the fiscal year ending April 30, 2015.

Mayor Gover opened the floor for comments/discussion. Finance Director & Treasurer Wright noted the revisions were necessary due to year-end projections, net of budgeted surplus, and explained the transfers and allocations per statutory limitations.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Owen seconded by Commissioner Hall moved to adopt Special Ordinance No. 2015-1591, adopting the budget for the fiscal year that begins May 1, 2015 and ends April 30, 2016.

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**CITY OF MATTOON, ILLINOIS  
SPECIAL ORDINANCE NO. 2015-1591**

**AN ORDINANCE ADOPTING THE BUDGET FOR THE CITY OF MATTOON FOR  
THE FISCAL YEAR THAT BEGINS MAY 1, 2015 AND ENDS APRIL 30, 2016**

WHEREAS, Sections § 35.50 through § 35.59 of the Mattoon Code of Ordinances approved by the City Council on February 19, 2002 adopted enabling state statutes for an annual budget in lieu of an appropriation ordinance; and

WHEREAS, the proposed budget was filed with the City Clerk and became available for public inspection on March 26, 2015; and

WHEREAS, notice of a public hearing to consider comments on the proposed budget was published in the *Mattoon Journal Gazette*; and

WHEREAS, a public hearing was held on April 7, 2015 at which hearing any taxpayer was given an opportunity to appear and be heard in favor of or against any of the proposed revenues and expenditures provided in the tentative budget; and

WHEREAS, after the public hearing the City Council adopted changes to the tentative budget as outlined in the final budget which is attached to this ordinance and marked as "Final Budget – April 21, 2015"; and,

WHEREAS, the process and procedures for the annual budget have been completed in accordance with provisions of Illinois Statutes 65 ILCS 5/8-2-9.1 through 65 ILCS 5/8-2-9.10 and City of Mattoon Ordinance No. 2002-5101.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, ILLINOIS, as follows:

Section 1. Estimates of revenues and expenditures shown in the attached budget, as amended, are hereby adopted as the budget for the City of Mattoon for the fiscal year that begins May 1, 2015 and ends April 30, 2016.

Section 2. The budget as it has been adopted is attached and incorporated herein by reference.

Section 3. This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

Section 4. This ordinance shall be effective upon its approval as provided by law.

Upon motion by Commissioner Owen, seconded by Commissioner Hall, adopted this 21st day of April, 2015.

AYES (Names): Commissioner Cox, Commissioner Graven,  
Commissioner Hall, Commissioner Owen,  
Mayor Gover

NAYS (Names): None

ABSENT (Names): None

Approved this 21st day of April, 2015.

/s/Timothy D. Gover  
Timothy D. Gover, Mayor  
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/ Susan J. O'Brien  
Susan J. O'Brien, City Clerk

/s/ Janett S. Winter-Black  
Janett S. Winter-Black, City Attorney

Recorded in the Municipality's Records on April 21, 2015.

Mayor Gover opened the floor for comments/discussion. Director & Treasurer Wright explained the adjustment to health insurance and a few other items since the budget hearing.

Commissioner Owen moved to reduce capital project fund police buildings 130-5211-720 by \$130,000 and place into the remodeling of City Hall line item 130-5382-721. Mayor Gover called for a second to the motion three times. The motion died for lack of a second.

Mayor Gover noted adjustments could be made. Commissioner Owen expressed his objection to fixing the Police Firing Range instead of windows/doors for City Hall. Council with Administrator Gill and Chief Branson discussed the expenditures and future Council approvals on the expenditures.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Mayor Gover seconded by Commissioner Owen moved to adopt Resolution No. 2015-2936, prescribing contributions required of Employees and Retirees who elect to participate in the group health and life insurance plan of the municipality.

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**CITY OF MATTOON, ILLINOIS  
RESOLUTION NO. 2015-2936**

**A RESOLUTION ESTABLISHING CONTRIBUTIONS REQUIRED OF EMPLOYEES AND RETIREES WHO ELECT TO PARTICIPATE IN THE CITY OF MATTOON’S GROUP HEALTH, DENTAL AND LIFE INSURANCE PLANS**

**WHEREAS**, the City of Mattoon is subject to three collective bargaining agreements and two of which prescribe that employees shall pay 20% of the cost of the health insurance plan by payroll deduction beginning with the first paycheck of May after the costs for the preceding calendar year are disclosed by the Employer’s health insurance administrator; and

**WHEREAS**, actual costs for stop loss insurance, fees, medical, prescription and dental claim expenditures for calendar year 2014 were \$425.95 per month for single coverage and \$1,598.96 per month for family coverage, as reported by Coventry of Illinois and Delta Dental of Illinois, the Employer’s health and dental insurance plan administrators; and

**WHEREAS**, State statutes do not presently require a municipality to pay any portion of the cost of post employment benefits for retired employees and the City reserves the right to make changes to the rates; and

**WHEREAS**, the City began to require retired employees, whose pensions are more than \$1,625 per month, to contribute a higher share of the cost of the health insurance plan by Resolution 2004-2548 adopted April 6, 2004; and

**WHEREAS**, group life insurance will be provided by Assurant Employee Benefits for a two-year term effective May 1, 2014; and

**WHEREAS**, the time is now appropriate to prescribe contributions required of employees and retirees for the health and life insurance plans for the 2015/2016 fiscal year.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, ILLINOIS**, as follows:

**Section 1.** The following tables prescribe contributions required of eligible employees and retirees who elect to participate in the City of Mattoon’s group health insurance plan.

Eligible Employees and Retirees Whose Pensions Are Less Than \$1,625 Per Month

	Total Monthly Cost	Employer Share 80%	Employee Share 20%
Single Coverage	\$425.95	\$ 340.75	\$ 85.20
Family Coverage	\$1,598.96	\$1,279.16	\$ 319.80

Eligible Retirees Whose Pensions Are More Than \$1,625 Per Month

	Total Monthly Cost	Employer Share 65%	Retiree Share 35%
Single Coverage	\$ 425.95	\$ 276.87	\$ 149.08
Family Coverage	\$ 1,598.96	\$1,039.32	\$ 559.64

**Section 2.** Retirees, who are currently enrolled, may participate in the City of Mattoon’s group term life insurance plan by monthly withholdings from pensions, whether such retiree is paid by the Illinois Municipal Retirement Fund, the Firefighters Pension Fund or the Police Pension Fund. The retiree contribution for life insurance shall be \$14.58 per month for retirees under 70. For retirees age 70 or over, the retiree contribution for life insurance shall be \$7.29 per month.

**Section 3.** Employee and retiree contributions adopted by this resolution shall become effective May 1, 2015.

**Section 4.** All contributions for payment of health and life insurance shall be deducted directly on a monthly basis from the pension benefits received by the retiree. The only exception to the direct deduction rule shall be when the IMRF rules and regulations do not allow for said direct deduction.

Upon motion by Mayor Gover, seconded by Commissioner Owen, adopted this 21 st day of April, 2015, by a roll call vote, as follows:

AYES (Names): Commissioner Cox, Commissioner Graven,  
Commissioner Hall, Commissioner Owen,  
Mayor Gover

NAYS (Names): None

ABSENT (Names): None

Approved this 21<sup>st</sup> day of April, 2015.

/s/ Tim Gover  
Tim Gover, Mayor  
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/ Susan J. O’Brien  
Susan J. O’Brien, City Clerk

/s/ Janett Winter-Black  
Janett S. Winter-Black, City Attorney

Recorded in the Municipality’s Records on April 21, 2015.

Mayor Gover opened the floor for comments/discussion with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Mayor Gover seconded by Commissioner Graven moved to adopt Special Ordinance No. 2015-1592, establishing the 2015/2016 Compensation Plan for managerial and non-union non-managerial employees of the municipality.

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**CITY OF MATTOON, ILLINOIS  
SPECIAL ORDINANCE NO. 2015-1592**

**AN ORDINANCE ESTABLISHING THE 2015 - 2016 COMPENSATION PLAN FOR THE  
MANAGERIAL AND NON-UNION NON-MANAGERIAL EMPLOYEES OF THE MUNICIPALITY**

**WHEREAS**, ratified agreements with two collective bargaining agents which represent employees of the municipality have provided an average of two and one half percent (2.5%) pay increases at the beginning of each fiscal year beginning May 1, 2015 and ending April 30, 2016; and

**WHEREAS**, each of these collective bargaining agreements provide that City Council will amend its ordinances consistent with terms of the collective bargaining agreements; and

**WHEREAS**, the time is now appropriate to also establish rates of pay for the managerial employees and the non-managerial employees not represented by a collective bargaining agreement effective with the fiscal year that begins May 1, 2015.

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City of Mattoon as follows:

**Section 1.** Non-Managerial, Non-Confidential & FLSA Exempt Employees shall be compensated in accordance with the schedule attached to this ordinance and marked Appendix A, which is consistent with the salary increases contained in the City's current collective bargaining agreements. Employees assigned to positions identified on the Schedule of Confidential & FLSA Exempt Supervisory & Management Positions shall receive an average salary increase of 2.5% as outlined in Appendix B effective May 1, 2015.

**Section 2.** Management employees assigned to positions identified on the Schedule of Confidential & FLSA Exempt Supervisory & Management Positions shall receive a salary increase of 2.5% as outlined in Appendix C effective May 1, 2015.

**Section 3.** To the extent this ordinance conflicts with prior ordinances establishing a compensation plan for the City's employees, the prior ordinances shall control except where specifically amended by this ordinance.

**Section 4.** This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

**Section 5.** This ordinance shall be effective upon its approval as provided by law.

Upon motion by Mayor Gover, seconded by Commissioner Graven, adopted this 21st day of April, 2015, by a roll call vote, as follows:

AYES (Names):                    Commissioner Cox, Commissioner Graven,  
   Commissioner Hall, Commissioner Owen,  
   Mayor Gover

NAYS (Names):                    None

ABSENT (Names):                 None

Approved this 21st day of April, 2015.

/s/ Timothy D. Gover  
Timothy D. Gover, Mayor  
City of Mattoon, Coles County, Illinois



ATTEST:

APPROVED AS TO FORM:

/s/ Susan J. O'Brien  
Susan J. O'Brien, City Clerk

/s/ Janett S. Winter-Black  
Janett S. Winter-Black, City Attorney

Recorded in the Municipality's Records on April 21, 2015.

Mayor Gover opened the floor for comments/discussion with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Cox seconded by Commissioner Graven moved to approve Council Decision Request 2015-1597, awarding the 2015 Water Treatment Plant chemical bids to:

USALCO for	Alum	@	\$0.2123/pound
Thatcher Co. for	Ammonium Sulfate	@	\$0.3324/pound
Continental Carbonic for	Carbon Dioxide	@	\$0.0975/pound
Polydyne for	Cationic Polymer	@	\$0.4470/pound
JCI Jones for	Chlorine	@	\$0.2000/pound
Hawkins for	Fluoride	@	\$0.3600/pound
Hawkins for	Permanganate	@	\$0.8850/pound
Hawkins for	Phosphate Blend	@	\$0.4850/pound; and,
Standard Purification for	Powdered Activated Carbon	@	\$0.5940/pound.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Mayor Gover seconded by Commissioner Cox moved to approve Council Decision Request 2015-1598, authorizing the employment of Emily Gross to an Administrative Assistant I position with the Mattoon Police Department effective May 4, 2015.

Mayor Gover opened the floor for questions/comments/discussion with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Mayor Gover congratulated Mrs. Gross.

Commissioner Hall seconded by Commissioner Cox moved to approve Council Decision Request 2015-1599, approving a \$1,000 grant by the Tourism Advisory Committee from hotel/motel tax funds to the Lincoln Log Cabin Foundation for the purchase of visitors/promotional brochures; and authorizing the Mayor to sign the agreement.

Mayor Gover opened the floor for questions/comments/discussion.

Commissioner Graven asked if this grant was out of the current budget, and voiced concern that the budget was over by \$27,000. Commissioner Hall stated this was not unusual since revenues arrive later. Administrator Gill stated revenues were higher also and dependent upon hotels' payments. Commissioner Owen inquired whether funds were from Hotel/Motel taxes with Administrator Gill answering affirmatively.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Hall seconded by Commissioner Cox moved to approve Council Decision Request 2015-1600, approving a \$12,000 grant by the Tourism Advisory Committee from hotel/motel tax funds to the Mattoon Hitmen Baseball for hosting seven (7) events to be held April – June, 2015; and authorizing the Mayor to sign the agreement.

Mayor Gover opened the floor for questions/discussion/comments with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Hall seconded by Commissioner Cox moved to approve Council Decision Request 2015-1601, approving a \$4,000 grant by the Tourism Advisory Committee from hotel/motel tax funds to the Mattoon Junior Baseball League for hosting the 12<sup>th</sup> Annual Spring Classic to be held April 24-26, 2015; and authorizing the Mayor to sign the agreement.

Mayor Gover opened the floor for questions/discussion/comments with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

#### DEPARTMENT REPORTS:

CITY ADMINISTRATOR/ COMMUNITY DEVELOPMENT noted completion of the budget and answering TIF and Business District inquiries; otherwise, business as usual. Mayor Gover opened the floor for questions with no response.

CITY ATTORNEY had nothing to report. Mayor Gover opened the floor for questions with no response.

CITY CLERK noted work with insurance; otherwise, business as usual. Mayor Gover opened the floor for questions with no response.

FINANCE distributed and reviewed the March '15 Financial Report with comparisons to last year and noted the year was ending in a positive manner. Mayor Gover opened the floor for questions with no response.

PUBLIC WORKS updated Council on the street crews' work, Bartels paving and resurfacing 17<sup>th</sup> Street and Rudy Avenue Parking Lanes. Commissioner Cox asked about the schedule for Oklahoma Avenue with Director Barber stating after school was out and completed before school starts. Mayor Gover opened the floor for questions with no response.

FIRE noted annual hose testing and annual physicals, up to 28 applicants for fire testing, aircraft training at O'Hare Airport, and Engine repair updates. Mayor Gover inquired as to testing dates with Chief Nichols responding on Saturday, April 25<sup>th</sup> with written testing to follow and the Board of Fire & Police Commissioners to have a replacement candidate by the first meeting in June. Mayor Gover opened the floor for questions with no response.

POLICE had nothing new to report, except to note the cell phone enforcement campaign was half way completed and had provided assistance to Charleston for an incident. Mayor Gover opened the floor for questions with no response.

COMMENTS BY THE COUNCIL

Commissioners Cox, Graven, and Owen had no further comments. Commissioner Hall updated Council on Tourism activities and the Mattoon Arts Council's strategic planning session. Mayor Gover inquired about the next mural. Commissioner Hall stated the planning session for the mural east of the Depot was to begin this fall with a mural completion date of Fall 2016.

Commissioner Hall seconded by Commissioner Cox moved to adjourn at 7:08 p.m.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, NAY Commissioner Owen, YEA Mayor Gover.

/s/ Susan J. O'Brien  
City Clerk